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8 Jan 71
~~31 December 1970~~

MEMORANDUM FOR: EA/TR

SUBJECT : Weekly Activities Report

1. LS has provided guidance and materials to Mr. Sherman Kent in order that he may improve his French for a presentation he will make in April to a group of "learned Frenchmen". We are also trying to arrange some "free conversation" sessions for him.

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2. [REDACTED] Building improvements have continued during the holidays. The sound proof paneling has been installed in the studios, installation of the supplementary heating and cooling systems is underway. Chalk boards and bulletin boards have been installed in the classrooms.

3. The speakers for our intercom and Voice of America broadcast systems have arrived and are presently being installed. When completed this will provide one way communication with all classrooms.

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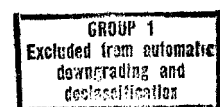
4. Although we were assured during the planning for our move to the [REDACTED] Building that funds would be available for the necessary new furnishings and that additional furniture recommended by [REDACTED] is now appears that action has come to a complete standstill with the purchase orders still resting in OTR. [REDACTED] advised me that it is a matter of funds which he believes will ultimately be forthcoming. The requirement for library equipment is of paramount concern. We anticipated its early availability and on those grounds did not move our old equipment into the new library. We are therefore being forced to live out of boxes and materials which should be available to students and faculty are not accessible. Although not the most desirable thing, we can operate indefinitely with our present classroom, seminar room and laboratory furniture. Something must be done about the necessary library equipment.

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5. We anticipate a large influx of students (about 50) on January 4th. We have the usual full-time classes beginning in French, Spanish, and German, as well as full-time classes in Italian, Thai, Turkish, Persian, Indonesian, Lao, Russian and Chinese.

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6. The basic BAHLT French class of [REDACTED], has been meeting once a month at the homes of the instructor and the students, for special activities, such as wine-tasting and travel-talks with slides. She reports that the gatherings have been most successful, and one of the students hopes to hold an overnight "little [REDACTED]" at his country home in the spring. 25X1A6b

7. Personnel Notes

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a. [REDACTED] one of our language assistants, will report for duty in EUR on Tuesday, 5 January.

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b. [REDACTED] of Ops School will report to the Language School on Monday, 4 January as replacements for [REDACTED] (resigning).

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c. [REDACTED] who has been helping us with some Chinese projects during the past year is retiring effective 31 December.

8. Language School Statistics

No classes held during the past week.

Seven language proficiency tests were given during the week of 21 - 25 December 1970.

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[REDACTED]
Chief, Language School

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